

Step 1	
<b>Watch Videos</b>  <b>Additional Resources:</b> <ul style="list-style-type: none"> <li>• <a href="#">Powerpoint Slides w/ Links</a></li> </ul>	1. <a href="#">Enrollment Video</a>  2. <a href="#">IPS Tutorial Video</a>



Step 2	
<b>Complete IPS</b> <ul style="list-style-type: none"> <li>• (MUST be completed in student iPad, access only open to Lansing Lions accounts)</li> <li>• <b>Do NOT edit “New Data Validation Tab”</b> as it will affect the functioning of the spreadsheet</li> <li>• Be sure to check for any prerequisites for your electives</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Create Blank IPS Document</a></li> </ul> <b>Additional Resources:</b> <ul style="list-style-type: none"> <li>• <a href="#">Course Catalog</a></li> <li>• <a href="#">Enrollment Quick Reference Guide</a></li> </ul>



Step 3	
<b>Submit IPS to Counselor by April 2nd, 2024</b>   Congratulations on enrolling for high school! Only 50 months until graduation!	Last Names A-G <a href="mailto:Katie.Collins@usd469.net">Katie.Collins@usd469.net</a>  Last Names H-O <a href="mailto:Madison.Burtis@usd469.net">Madison.Burtis@usd469.net</a>  Last Names P-Z <a href="mailto:Greg.Casel@usd469.net">Greg.Casel@usd469.net</a>

